
COLLEGE UNIFORM POLICY

Person(s) Responsible:	Mr J Cleary
Governors' Committee:	Student Welfare & Community Committee
Last Review Date:	Summer 2026
Next Review Date:	Summer 2028
Status:	Recommended

Vision

Students will wear their uniform with pride and always conduct themselves appropriately when representing the College whether in College or off site in the community. The College uniform plays a valuable role in contributing to the ethos of Collingwood College and allows all students to feel equal to their peers.

Aims and objectives

The College will consult and listen to parents' and students' views to agree a smart, sensible uniform which is affordable, practical and avoids problems for parents of competitiveness of dress. All parents will support us to ensure that correct uniform is worn at all times.

College uniform will:

- promote a sense of pride in the College;
- engender a feeling of community and belonging – a one College ethos;
- be practical and smart;
- identify the student with the College;
- not be distracting in class (as fashion clothes might be);
- make students feel equal to their peers in terms of appearance;
- be regarded as suitable and good value for money by most parents;
- be designed with health and safety in mind.

Expectations

All students must wear the correct College uniform at all times during the College day. This includes to and from College, as well as during some College organised events that occur outside the normal College day. All students, supported by their parents, will take personal responsibility for the presentation of their uniform and will ensure their uniform is worn correctly and consistently.

Parents must contact their child's Year Manager if there are any personal circumstances preventing their child from wearing the correct uniform, in order to make provisions for an immediate or swift resolution. All uniform issues will be resolved as soon as feasibly possible or, in exceptional circumstances, at the discretion of the College. The College will stock a supply of uniform which will aid resolution.

Supplier/Cost of uniform

We will ensure that the cost of uniform does not deter any family from applying for a College place for their child, nor lead to them feeling socially excluded or unable to afford parts of the uniform. The uniform supplier is reviewed to ensure that good quality clothing is provided at an affordable price, which best suits the needs of all students. If there are any changes to the supplier of College uniform, parents/carers will be notified in due course and with sufficient time to reasonably implement any changes. The policy has been written with the Department for Education (DfE) statutory guidance ['School uniforms: guidance for schools'](#) in mind, minimising the number of branded items and keeping cost as low as feasible.

Application of the Uniform Policy

The role of Staff

All staff have a responsibility for monitoring that students are correctly dressed in class and elsewhere on the College site. Appendix A, B and C details the College's expectations for uniform items and appearance.

The role of Parents

It is the responsibility of parents to ensure that their child attends College wearing the correct uniform. Parents **must** ensure that their child has the correct uniform, and that it is clean and in good repair.

The role of Governors

The Governing Board supports the Principal in implementing the College Uniform Policy. It considers all representations from parents regarding this Policy and liaises with the Principal to ensure that the Policy is implemented fairly and with sensitivity.

It is the Governors' responsibility to ensure that the College uniform meets all national regulations concerning equal opportunities, and that our College Uniform Policy is consistent with our policy on equal opportunities.

Governors ensure that the College Uniform Policy helps children to dress sensibly, in clothing that is hardwearing, safe and practical.

Monitoring and Review

When monitoring this Policy, through its committee work, the Governing Board will seek the views of parents, to be sure that they agree with the Policy and support it.

This Policy will be reviewed via Parent and Student Focus Groups, and the Governing Board every two years, or earlier if considered necessary.

Financial Support

Where there are cases of genuine financial hardship the College will be flexible and supportive. Parents should contact Year Managers in these circumstances to discuss the situation. The College will take an inclusive approach to any attire required to be worn in line with religious beliefs or as a result of a disability.

Students not conforming to the College Uniform Policy

A student not conforming with the Uniform Policy will be challenged in College. Where appropriate the student may be supplied with the item of uniform for the remainder of the day (subject to supplies). In very exceptional circumstances, approved by Pastoral Leaders, a temporary uniform note will be issued. All such items supplied will be returned at the end of the College Day. In the event of such infringements, parents will be contacted and the student may be sent home in order that they rectify the issue with the uniform and then return to College. In the event a student is sent home to get changed

or collect an item of uniform, they may be required to attend one or more detentions to make up for the time lost.

In the case of jewellery and other accessories, the student will be asked to remove the item, which will be confiscated. The College reserves the right to return confiscated items to parents only, and not students if students have needed to be challenged on more than one occasion about a particular uniform problem.

In the case of other misdemeanours for example, fake nails, excessive lashes or make-up, the student will be asked to remove/amend these as appropriate and where possible. It is recognised in some instances, for example hair colour, that this may need to be resolved overnight.

In the case of extreme weather and weather warnings (e.g. hot weather and heat waves) the uniform may be altered and some items that are not permitted may be allowed under the direction of staff. For example, caps during hot and warm periods.

The Principal is the final arbiter in all matters of uniform and dress.

Uniform Procedures

- Form Tutors will check uniform during registration and ensure students are appropriately dressed to start the day, eg. polo shirts/shirts tucked in and where applicable ties on. Where students are wearing inappropriate items of uniform, Form Tutors will send them to Year Managers (YM) or Progress Leaders (PL). YMs/PLs will exchange inappropriate items for correct uniform (which should be returned at the end of the day). This uniform will be clean and in the case of black shoes, will be treated with anti-fungal spray (as used at bowling alleys). Class teachers/Form Tutors/Year Managers will record uniform infringements on student records. (If a parental letter is received this will be noted, but the exchange will still happen.)
- If students refuse to wear the uniform that is provided, this will be dealt with as defiance; the student will be sanctioned and can be taken out of general circulation or included. They will only return to normal lessons when they are wearing the correct uniform and have completed the sanction. When students cannot be provided with a replacement, a note will be provided by a senior member of staff to excuse their infringement, and the student will be kept out of circulation at social times.
- Subject staff will check uniform at the start of every lesson and record the names of any students with incorrect uniform on students' records on Arbor.
- Staff will stand at the door of their classroom at the beginning and end of registration/lesson and dismiss students whilst enforcing uniform expectations.
- The Senior Leadership Team will reinforce these expectations at every opportunity – incorrect uniform will again be recorded on a student's record.
- Year Managers will carry out regular monitoring of uniform at the end of assemblies or on a scheduled morning.
- Where appropriate parents will be invited in to discuss persistent regular uniform infringements.

Rewards/Sanctions

- Regular checks will be administered by Form Tutors, with praise points added to a student's personal record if they are found to be in perfect uniform.
- Each recorded uniform infringement will register on Arbor as a negative score of 1 point on a student's personal record.
- After three recordings a student will receive a uniform detention. Subsequent infringements will result in stronger sanctions.
- Multiple infringements for inappropriate skirt length may result in the student wearing trousers for the remainder of the term/year.

Appendix A – list of required and optional uniform for all students in Years 7-11 from September 2026

Item	Image	College Expectations	Items / uniform not permitted	Approved Retailer
Shoes	These varieties are acceptable.  These are unacceptable (Due to non leather/white or other colour markings) 	Plain, completely black leather/'leather-like' footwear suitable for College use. Maximum heel height 2"/5 cm. No alternative colours to black are permitted on the footwear. These must be solid soles (no bubble soles or air compartments) and can be laced, slip-on or Velcro. All laces must be black.	No stiletto/high heeled shoes. No Sliders. No canvas/fabric/polyester uppers. No platform shoes. No Dolly shoes. No Plimsolls. No backless shoes. We advise against buying expensive fashionable footwear for College.	N/A
Dress Shirt		Plain white short sleeve shirt. (Year 7 – optional for Years 8/9/10/11 (accompanying V neck navy sweatshirt) – 2026/27)	No logos No designer labels	Available from Brenda's Camberley Sainsbury's Asda Tesco
Ties		Royal Blue/Grey Stripe for Years 7-9, Navy Blue/Grey Stripe for Years 10-11	No other colours or variations permitted.	Available from Brenda's Camberley and Trutex Direct
Polo Shirt (Optional in Year 8, 9, 10 and 11, and as Summer uniform for Year 7)		White polo shirt with College logo – tucked in when wearing sweatshirt.	No other colour shirt is permitted to be worn.	Available from Brenda's Camberley and Trutex Direct

Item	Image	College Expectations	Items / uniform not permitted	Approved Retailer
Trousers	Boys  Girls 	Plain black regular fit trousers – all Years	All other variations that are non-regular fit, Denim or Cargo version. An extra pair of trousers, jogging bottoms or sports shorts under trousers are not permitted.	Available from Brenda's Camberley Trutex Direct Sainsbury's Asda M&S - Boys M&S - Girls
Shorts (optional)		Plain black school shorts – all Years	Must be worn with socks and shoes that adhere to College Uniform requirements.	Available from Brenda's Camberley Trutex Direct Sainsbury's Asda M&S
Skirts		Plain black pleated. Maximum 3"/8cms above/below knee or not above fingertips as arms hang naturally by the individual's side.	Any non-pleated version or outside of those suggested from school skirt providers.	Available from Brenda's Camberley Trutex Direct Sainsbury's Asda M&S

Item	Image	College Expectations	Items / uniform not permitted	Approved Retailer
Sweatshirt		Round neck with College crest. Blue for Years 8-10 Black for Years 11 New Navy Blue V-Neck for Years 7 – optional for Years 8/9/10.	No other colour or style is permitted.	Available from Brenda's Camberley and Trutex Direct
Headwear (Including Religious Headwear)		Plain blue or black	No caps or ski hats.	N/A
Socks		Plain black	No other colours are permitted.	N/A
Tights		Plain black or flesh/neutral coloured	No other colours are permitted. No patterns.	N/A
Belts		Plain black	No large buckles allowed.	N/A
T-Shirts/ Undershirts		A plain short sleeved white vest or T-shirt may be worn under the College shirt for extra warmth but <u>must not</u> be visible or instead of other layers (e.g. sweatshirt).	No other colour is permitted. No visible T-shirts. No patterns or logos on T-shirts are permitted	N/A

Item	Image	College Expectations	Items / uniform not permitted	Approved Retailer
Coats / Jackets		Outside coats or jackets must have zips or buttons with no inappropriate lettering or logos. Must be worn on top of sweatshirt, not instead of, and removed in classrooms.	No significant marking or branding is permitted. No denim or leather jackets are permitted. No pullovers, no inappropriate lettering or logos. No non-zipped hoodies will be permitted, with the exception of those with the College logo (e.g. trip hoodies). These will only be permitted for a short duration prior to (2 weeks) and after the event (1 week). Hoods must be down at all times in buildings, and during warmer weather at discretion of staff.	N/A
Bags	These varieties are acceptable.  These varieties are NOT acceptable. 	Bags must be a backpack/rucksack style. The size must be large enough to hold an A4 folder.	No Handbags/Tote bags, No over the shoulder bags.	N/A

NOTE: Students with agreed sensory needs should contact Mrs J Hawkemore, SENCo to discuss suitable agreed alternatives

Appendix B – list of required and optional PE uniform for all students in Years 7-11 September 2026

Item of Uniform			Available from	Guidance / Uniform variations not permitted
Indoor / Outdoor Kit	Collingwood Sports Polo OR Collingwood Fitted Sports Polo	Navy and blue with College logo	Brenda's Camberley and Trutex Direct	No other polo shirt is permitted
	Collingwood Sports Shorts	Navy with College logo	Brenda's Camberley and Trutex Direct	No other navy option is permitted
	Trainers**	No plimsolls		Plimsolls are not permitted; Nor Flat soled trainers such as Air Force style.
	Studded Boots	Moulded studs or fitted with British Safety Standard studs. Basic football boots (not expensive)		
	Socks	Navy football / rugby socks (outdoor) White socks (indoor)	Brenda's Camberley and Trutex Direct	White socks are required for any indoor lessons
	OPTIONAL PE KIT			
	Tracksuit Bottoms	Black tracksuit bottoms are allowed to be worn over the shorts for added warmth.		
	Collingwood Sports Mid-layer Top	Navy and Blue with College logo available from Brenda's. Alternatives • Plain navy or black round neck sweatshirt (College logo'd black sweatshirt will be permitted if in Yrs 8-10) • Plain navy or black ¾ zip jumper • Plain navy or black base layer All options should have minimal discreet sports logo's		
	Sports Leggings	Must be plain navy OR black (minimal branding).		
	Protective Sports Equipment	In accordance with guidance from the RFU, the Football Association and the College strongly recommends the use of appropriate safety equipment by students participating in contact sports to reduce the risk of injury. Shin pads should be worn by students participating in football lessons and fixtures. Gumshields are strongly advised to be worn by students participating in rugby.		

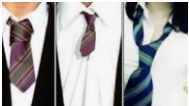
*** Trainers: There is an expectation that students recognise that in the event of inclement weather they should bring alternative footwear to wear outside and not use the footwear they wear to college for cleanliness and hygiene reasons. Due to the flat sole design Nike Air Force One designs are not permitted for practical lessons.*

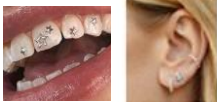
APPENDIX C – details pertaining to appearance for all students in Years 7-11 September 2026

Appearance	Guidance/description	Variations not permitted
Piercings	Students may only have ears pierced ONCE in each ear - one conventional stud earring no bigger than 4mm. Failure to adhere to this policy will result in the student having to remove the piercing, being isolated or sent home if they fail to do so. Please note it is not allowed for students to cover new piercings with a plaster.	No other style of earring (hoops) is permitted. No spacers, belly button or visible body piercings, gold/silver/diamond nose studs, tongue piercings or any other facial piercings. No teeth gems are permitted. During PE all jewellery must be removed for safety reasons.
Hair	Conventional hair styles only of a natural colour (i.e. blonde, black, brown, natural red) and should be uniform in nature. Failure to adhere to this policy will result in the student either being isolated or sent home. Long hair must be tied back in some lessons for safety reasons.	No other colour other than that stated can be applied. Even in moderation. No bright colours or temporary hair colours. Students are not permitted to have any markings or tramlines shaved into their hair cut. No extreme haircuts permitted eg. Mohicans or less than a Grade 2 all over shave. Undercuts must adhere to this guidance too.
Nails/Eyelashes	Nail varnish or acrylic/gel nails are not permitted to be worn at any time. Lashes must be of natural length. Failure to adhere to this policy will result in the student being asked to remove the nail varnish/nails and sanctioned or sent home if necessary.	
Other Jewellery	Medical bracelets are permitted to be worn. One ring per hand is permitted. Failure to adhere to this policy will result in the items being confiscated.	No other jewellery is permitted to be worn, even if for sentimental reasons.
Watches	Watches are allowed and encouraged in College	No Smart Watches. All watches will be asked to be removed during exams due to JCQ guidelines. Staff may ask for smartwatches to be removed during class tests.

Tattoos	It is a criminal offence to tattoo anyone under 18 unless a qualified medical practitioner does it for medical reasons. Any incidences of tattoos will be investigated by the College as an issue of child protection.	
Make-up	Make-up is not permitted to be worn at any time in Years 7 and 8. In Years 9-11 the discreet use of make-up is permitted. Failure to adhere to this policy will result in the student having to remove all traces of make-up. The College has a supply of hypoallergic removal products for this purpose. Persistent wearing of make-up will result in a higher sanction.	
Electronic devices / phones/wires/ headphones	Electronic devices are not permitted during the college day. They may only be used outside of the College Buildings prior to or after the end of the College day or when authorised in teaching and learning at the discretion of the member of staff. Headphones are only permitted to be used when authorised in teaching and learning at the discretion of the member of staff. They should not be visible at any other time. Failure to adhere to this policy will result in the items being confiscated.	
Bags and Pencil cases	All bags must be a rucksack or backpack style bag large enough to hold an A4 folder whilst zipped up. All pencil cases should be clear/see-through.	Drawstring bags are permitted only for the carrying of PE kit. Over the shoulder 'book'/'record' style bags are not permitted.

Collingwood College Uniform Guidelines – 2026/2027

Acceptable Uniform Items	Details	Unacceptable Uniform Items
 	Trousers/Shorts Black, smart tailored style: plain. No cord, jean or legging style material. No extreme tightness.	 
 	Skirt College type from advised sources. Box pleated. No higher than fingertips as it hangs from the waist. No extremes of length/tightness	 
 	Formal Shirt (with College Tie) (Year 7 compulsory) Optional for 8/9/10 Any formal plain white shirt No logos or branded shirts	  
 	Polo Shirt (Year 8 –11 or Year 7 as Summer Uniform) College polo shirt available from Brenda's with logo. No plain polos	 
  	Ties Tied to collar of shirt with the correct manner of wearing it. (Thick end down) Tie must be right colour. Royal/Grey Stripe – Years 7-9, Navy/Grey Stripe – Year 10-11	 
 	College V Neck Sweatshirt (Year 7 Compulsory – Year 8/9/10 optional) Must be worn with the appropriate tie. V Neck College Sweatshirt available from Brenda's No plain sweatshirts or hoodies	 
 	College Sweatshirt College sweatshirt available from Brenda's. Blue – Year 8/9/10. Black – Year 11. No plain hoodies or sweatshirts	 

Acceptable Uniform Items	Details	Unacceptable Uniform Items
 	Shoes, socks and tights. Plain black leather style (no tags, air bubbles) Must be able to be polished. Black socks, black/natural tights No boots, fabric footwear or sandals	 
 	Jewellery Only 1 stud/sleeper per ear No diamond/gold/silver nose studs/rings, teeth gems, anklets, bracelets, or belly-button rings. One ring per hand	 
 	Make-Up & Hair Discreet make-up is allowed in Years 9-11 No nail polish No artificial aspects – nails. No extreme hairstyles or colours	 
 	Bags All bags should be two-handled rucksacks and should fit an A4 sized folder in them. No over the shoulder (man-bags), tote/handbags	

Please also note the following points:

- All outdoor clothing should be removed when inside classrooms.
- Any uniform issues require a note from the parent/carer – the relevant Year Manager will issue a note informing staff.
- Uniform issues may result in students spending time out of circulation until the issue can be resolved or remedied.
- All students must bring their Super 7 on a daily basis. ID Badge, Pen, Pencil, Ruler, Eraser, Calculator and a different coloured pen.